Warehouse Officer

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Mohammed Qaid Ali

🕹 ABOUT

My objective is to be a member of a professional team working for a multinational organization. Through hard work and devotion, I hope to achieve an advance position enabling me to broad experience.



OCT 2009

Faculty Of Engineering University Of SANA"A

Bachelor of Engineering

General Mechanical

August 2001

Sana'a management & language Institute

SPECT4 advanced level for

^J English language

SKILLS (EXPERINCED IN) Logistic Procurement Admin Contracting

line.

AREAS OF EXPERTISE

Logistic (Procurements, Assets and Warehouse) Management. Office Administration.

Planning and Controlling Project. Supervising and managing

Warehouses.

Organizing Chart of production.

Firefighting & plumping Designing.

Production planning.

Making Plans& Follow-up.

Raw Material Request& Follow-up.



20 Jan 2019

Storekeeper

On work

Aden-Yemen

System analysis.

Manager operating for production

Acceptance the mechanical works

by consultant engineer.

- » ACF Organization.
 - Perform daily inspections and prepare reports on the quantity and quality of the commodities received/dispatched and handled, detect promptly and analyze reasons for stock discrepancies/damages, investigate missing quantity and prepare warehouse loss reports.
 - Conduct monthly inventory of stocks and ensure that stock cards are created, updated, and are accurate.
 - Prepare all cargo and shipping documents (Delivery Note, etc) to be transported to the programs.
 - Prepare, verify and sign off warehouse and transport documents, and maintain confidential files and accurate warehouse transaction records to ensure immediate reporting on commodity movements in line with the corporate requirements.
 - Follow-up with special attention on expiry date of drugs & food, and warns the concerned department two months before expiry date.
 - Responsible for the management of daily and temporary workers (if applicable)
 - Update Weekly and monthly stock report & IKD Report for warehouse.

HVAC DESGIN

HVAC unites (design and heating load calculation).

Warehouse management

Logistic cluster Warehouse management.



Good Interactive.	
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Team Work.

Work under Pressure.

Fast Learning



Arabic Language (Native Speaker).

A good knowledge of spoken and written English Language.

Storekeeper (Casual)

- » ACF Organization.
 - Ensure correct preparation of deliveries.
 - Ensure proper identification of all received/issued material (quantity, quality, and delivery).
 - Conduct monthly inventory of stocks and ensure that stock cards are created, updated, and are accurate.
 - Follow-up with special attention on expiry date of drugs & food, and warns the concerned department two months before expiry date.
 - Compile monthly inventory/stock report for Log Base.
 - Prepare all cargo and shipping documents (Delivery Note, etc) to be transported to the programs.
 - Ensure receipt notes of supplies issued from warehouse or directly made to field areas by suppliers are received at warehouse
 - Responsible for the management of daily and temporary workers (if applicable)

Jan 2015

Mar 2015

Jul 2012

Safety& Firefighting Engineer Riyadh-KSA » MAK for Engineering Consultant

- Design sprinkler system using AUTO CAD Pro. With all hydraulic math for chose the suitable pump comparing with safety flow and pressure for construction building.
- Design fire alarm loop with reasonable places for all exit signs.

Sep 2011

Site Engineer

STX for Construction Co. Ltd. Jizan-KSA

- Learn all drawing to foreman and instilling of Ceiling system, Excess floor, Vinyl PVC tile and Gypsum board walls.
- Leadership team at site.
- Monitoring the work steps and supervision for the schedules work
- Plans for preventive maintenance after finished.
- Request all material need for work steps and the tools for instilling.

Jan 2011

Sep 2011

Sales Engineer

IKK group of Companies UNITECH Dep. Jizan-KSA

- Leading the production team,
- Planning of production, control the stock of row materials and finish product
- Develop the process of production
- Improving the team of maintenance and reorganizing of it to increase the overall performance.
- Analysis of spare parts consumption and the focus on reducing the repair costs.

Aden-Yemen



EngineeringAccreditationcertificateofSaudiEngineering.

Volunteering as writer in magazine of one team society in KSA. WEP http://mojtm3-sa.net/



Nationality: Yemeni. Material Status: Married. Sex: Male. Date of Birth: 24/4/1980 Address: Apartment. 8 Building No: E99 Enma City –Aden- Yemen.

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Jul 2002

Jan 2006

Forman of Construction Building Alwafa for Public service Contracting Co. Aden-Yemen

Leading of all construction teams